

RULES FOR USE OF THE TRINITY EPISCOPAL CHURCH COLUMBARIUM

General Information about the Columbarium

- The columbarium is designed for use by members of the Trinity community. On occasion the leadership may grant permission for the inurnment of a non-member who has other strong connections.
- There are 266 niches. Most of them are “single niches;” which will accommodate up to two urns. Several are adjoining niches which are covered by a common faceplate. They will accommodate up to four urns.
- Each individual niche is approximately 10 x 10 x 10". If two urns are to be fitted in a niche, they must be chosen to make allowance for space. The niche faceplates are held in place by a metal mechanical device and then attached to one another with masonry grouting.
- Weather Contingency: We will not inurn ashes in the Trinity Columbarium on days when temperatures are below 32 degrees. Such weather conditions do not allow for the mortar to properly set and thus compromises the safety of the columbarium. Trinity is not in a position to store ashes for longer than five days.

What your Payment Covers

A nonrefundable payment of \$1500 for a single niche (or \$3000 for two adjoining niches) to the Endowment Fund of Trinity Church is required for the right to use the niche. The payment covers the use of the niche, the carving and installing of the faceplate, and maintenance of the columbarium.

Inurnment and Documentation

- Inurnment may be done at the time of the Burial Service (it follows directly after the service in church) or at a different time. Services, if desired, are taken from the current Book of Common Prayer.
- Several documents are required as a part of securing a niche. It is recommended that the documents be completed at Trinity Church.

Application form which makes the application for a niche and the rights that go with it. The particular niche(s) is selected at the time this document is completed.

Certificate of Right to Inurn is for the contributor which indicates the niche has been purchased.

Inscription Order Form on which the niche inscription is designated. Trinity has a standard plate and inscription style, and no stylistic changes may be made to the faceplate.

The Columbarium Site

Trinity Church is a downtown parish and people often visit the Columbarium and garden - they may visit a loved one who is inurned or simply visit the garden since it is a peaceful place. It is our desire to keep the area clear, therefore flowers and other commemorative objects may not be placed there. The Columbarium and garden is a public area located behind decorative iron gates that are open most days and locked each evening. This area is a very special place and we want people to have access to it while keeping it secure. Trinity is a refuge for all of God's people, including those already mentioned and those who are hungry or homeless. If this information makes you uncomfortable, please speak with the rector prior to purchasing a niche here.

I/We have read and agree to this Rules of Use policy. _____ / _____
(Initial) (Initial)